



PROCESSING TOMATO ADVISORY BOARD

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Meeting Notice

Processing Tomato Advisory Board
January 28, 2016
1:00 PM to 3:00 PM
California Farm Bureau,
1st Floor Conference Room
2300 River Plaza, Sacramento, CA 95833

Agenda

1. **Introductions, Roll Call.**
2. **Approval of Meeting Minutes – PTAB Meeting, January 28, 2015**
(Available online at www.ptab.org) (Action item)
3. **CDFA Annual Presentation**
 - a. CDFA Role
 - b. Board Members' Responsibilities and Expectations
4. **Board Manager's Report**
 - a. Board Vacancy Nomination(s) (Action item)
 - b. 2014 Audit Results/Board Approval (Action item)
 - c. Auditor Designation (Action item)
5. **Inspection Research Committee Activities Report**
 - a. 2015 Activities Report
 - b. Committee Recommendations for 2016 Projects (Action item)
6. **Budget and Finance Committee Report**
 - a. Cash Reserve Policy (Action item)
 - b. 2016 Budget (Action item)
 - c. Board Manager Appointment (Action item)
 - d. Inspection Fees –\$10.00 base inspection (Action item)
 - e. 2017 Interim Budget (Action item)
7. **Election of Officers –**
 - a. Chairman (Processor Representative) (Action item)
 - b. Vice-Chair (Producer Representative) (Action item)
8. **Adjournment**

The handout material will be available at the meeting or upon request by calling our office at (530) 759-7501.